



NOTICE TO PROCEED

JUN 08 2023

Date

MNJ TRADING

Unit 203 Fiori Bldg., Capri Oasis Dr. Sixto Antonio Ave.
Maybunga, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Office Supplies** for the **Anti-Drug Abuse Council of Pasig** under **Purchase Request No. 100-23-02-438**, covered by **Purchase Order No. 23-05-0244** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme:

for: *Romina C. Ferrer*
ROMINA C. FERRER
Authorized Representative
MNJ TRADING

Date: *6/8/23*